

## Facility Profile Management

During an emergency event, jurisdictions may activate facilities (sites) for use in supporting an emergency response. For Public Health, these facilities may be utilized for different types of operational response activities or response functions, such as Points of Dispensing (POD) for vaccinations or medications, Alternate Care Centers, Mobilization Centers, or Evacuation Shelters. It is crucial that Public Health managers and staff, emergency response personnel, and other stakeholders have readily accessible, detailed, and accurate information about facilities in order to facilitate emergency preparedness and response efforts.

For the County of Los Angeles, HLN has created a web-based **Facility Profile** application to support creating, managing, and communicating information about facilities used as PODs. The application captures detailed information about a facility, such as its address, contact information, accessibility, interior/exterior physical characteristics, establishing photos, floor plans, maps, and aerial photographs. From that data, users can create a structured electronic or paper based **Preplan** detailing the specific information necessary to support emergency preparedness and response operations. Both tactical data (data that is common across facilities regardless of their response function type), and strategic data (data that is specific to the kind of event the facility may support) are included in the application.

Some of the key purposes of the application are to:

- ✓ Facilitate determining which PODs to activate as a part of a specific dispensing or vaccination campaign
- ✓ Develop both pre-event plans and event specific response strategies that involve the deployment of Public Health staff to manage/operate facilities used to support an emergency response
- ✓ Facilitate setting up facilities for emergency response operations, e.g., by providing a POD Dispensing Workstation Logistical Layout and Flow Diagram
- ✓ Supplement operations guides to assist in orienting staff with a facility, e.g., for use by:
  - ♦ A facility manager, e.g., POD Manager, and Public Health supervisors
  - ♦ Security supervisor(s) at a site, who may be at the site for the first time and may not be knowledgeable regarding the emergency response operations that are to be conducted at the facility

Application features include:

- ✓ Fully web-based, developed in Microsoft .NET/SQL Server
- ✓ Extensible data model designed to support a full range of functionality, including the flexibility to define and organize the information that is collected
- ✓ Data collection and management capabilities
- ✓ Account management features with capabilities to configure user groups and user accounts
- ✓ Site proposal and pre-screening features and associated work flow to assess site suggestions
- ✓ Initiation of a site's preplan
- ✓ Flexible search capabilities, including generating composite search results
- ✓ Batch upload of floor plans, maps, aerial photographs, and other rich content
- ✓ "Wizard" to support building, editing, organizing, and standardizing rich content
- ✓ Image manipulation and annotation tool
- ✓ Assignment of a site's preplan status based on its section statuses in the pre-defined work flow
- ✓ Work flow features to facilitate data collection/maintenance throughout site proposal, pre-screening, and preplan stages
- ✓ Delete or restore a site's preplan
- ✓ Standard reporting capabilities



**A Collaborative  
Approach to Health  
Information Technology**

HLN Consulting, LLC provides a wide range of technology consulting services to healthcare. We focus especially on facilitating collaboration between the private and public health communities to support each other's missions. We design, develop, and support integrated public health systems with strong information exchange capabilities. See our other technical briefs at [www.hln.com](http://www.hln.com) under **Resources**.

HLN is available to help in all aspects of system conceptualization, planning, project management, and execution. Contact one of our specialists at [info@hln.com](mailto:info@hln.com) to learn more about how we can help *you* design and support your system.

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Facility Preplan Screen

Logged in as: System Administrator  
My Account | Logout

Home Info Preplans Admin Search

>> Home >> Manage Preplans >> Facility Overview

XYZ Civic Center

Facility Name: XYZ Civic Center Facility ID: FAC2007071065160206

Facility Overview Facility Preplan

Overall Preplan Status: In Progress

Preplan Sections	Status	Actions
Basic Facility Data	In Progress	<a href="#">View/Edit</a> Submit for Approval   <a href="#">Flag</a>
Physical Security Assessment	Awaiting Approval	<a href="#">View/Edit</a> <a href="#">Approve</a>   <a href="#">Flag</a>
Supporting Documents	Approved	<a href="#">View/Edit</a> <a href="#">Unlock</a>   <a href="#">Flag</a>

[View/Edit All Sections](#)

Basic Facility Data Screen

Logged in as: System Administrator  
My Account | Logout

Home Info Preplans Admin Search

>> Home >> Manage Preplans >> Facility Overview >> XYZ Civic Center (View/Edit All Sections)

Facility Name: XYZ Civic Center Facility ID: FAC2007071065160206

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- [Facility Use Authorization Contact Information](#)
- [Site Accessibility](#)
- [Exterior Facility](#)
- [Interior Facility](#)
- [Communications](#)
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**General Return to Top**

Inspector Name:  [Add Comment](#)

Date Completed:  [Add Comment](#)

Site Identification #:  [Add Comment](#)

Facility Name:  [Add Comment](#)

Street Address:  [Add Comment](#)



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